



## **2012 Parking Terms and Conditions**

### **ANNUAL PARKING PERMITS**

1. Application must be completed in full (*complete with license plate number*) or it will be returned to applicant. Applications for the Cousins Island lot are due on November 26, 2011. Mailed applications must be postmarked by Saturday November 26, 2011 and sent to CTC Business Office, P.O. Box 27, Chebeague Island, ME 04017. Delivered applications must be received by November 26<sup>th</sup> at the Business Office at 123 Roy Hill Road, Chebeague.
2. Only registered vehicle owners may apply for a CTC parking permit.
3. Each vehicle must have a separate application. Application forms may be obtained on the Islander, on the CTC website, or at the Business Office. Additionally, you may request an application be mailed to you by calling the Business Office at (207) 846-5227.
4. Initial payment of at least \$400 must accompany each application in order to be considered. The remainder of the annual fee is due by March 31, 2012.
5. Customers with outstanding balances due CTC will not be issued a parking permit until full payment has been received.
6. Parking permits should be affixed to the lower driver's side portion of the windshield where they are easily visible. Please remove old CTC parking permits. If permits are not displayed in the proper location, your vehicle could be mistaken for a non-permitted overnight parker and ticketed or towed.
9. Parking permits are not transferable except in the instance when the owner has obtained a different vehicle. In this case the old permit should be removed and returned to the Business Office so a new permit can be issued.
10. Parking permits are non-refundable.

### **PARKING TERMS AND CONDITIONS**

1. It is the responsibility of the parking permit holder to inform the CTC Business Office of any changes in vehicle information or residency/commuter status. If your residency or commuter status changes and you have a Cousins Island permit, you may be re-assigned to the Route 1 parking lot.
2. If you are using a "loaner" vehicle due to car repairs, please notify the CTC parking lot attendant and the CTC Business Office and place a visible note with sticker number in the windshield.
3. Persons using any of CTC's parking facilities do so at their own risk and indemnify and hold CTC harmless from all liability, including liability for damage or injury due to theft, vandalism, natural disasters, or from other causes. Any damages, accidents, or injuries should be reported to CTC Business Office immediately.
4. Persons who leave keys with CTC parking attendants or other staff do so at their own risk and indemnify and hold CTC harmless from all liability, including liability for damage or injury due to theft, vandalism, natural disasters, or from other causes.
5. Only customers with Cousins Island Parking Permits may park overnight at the Cousins Island lot without prior approval of CTC management.
6. Customers with Cousins Island Parking Permits may park at Route One at any time for no additional charge.
7. Customers using CTC parking facilities agree to conform to the Company's rules regarding parking policy and designated spaces.

***Violation of CTC Parking Terms and Conditions may result in suspension of parking privileges.***

---

**123 Roy Hill Road, PO Box 27, Chebeague Island, ME 04017**

Information: (207) 846-3700  
ChebeagueTrans.com

Fax: (207) 847-9368  
ctc@chebeague.net

Business Office: (207) 846-5227